

MEETING MINUTES

Name of Organization: Cherokee Charter Academy, Inc.
School(s): Cherokee Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 28, 2020	11:10 AM	12:30 PM	October 26, 2020	11:00	Trista Trump
Meeting Location:					
2126 Sixes Road, Canton Georgia 30114					

Attended by:	
Board Members: Danny Dukes, Chair Nate Cochran, Vice Chair Dr. Bob Durham, Director Mitchell Crowe, Finance Rep.	Other Attendees: April Wallis, Principal, CCA Rob Fortson, Board Attorney Lesla Hamilton, Finance, CSUSA Andrew Shayhan, State Director Penny Wilcott, Finance, CSUSA Teresa Brown, NEI Richard Page, NEI

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:10am with a Call to Order by Chairman Danny Dukes. Roll call was taken, and quorum established.

MOTION: MOTION WAS MADE BY MITCH CROWE SECONDED BY NATE COCHRAN TO APPROVE SEPTEMBER 2020 MEETING MINUTES. MOTION WAS APPROVED UNANIMOUSLY.

I. ADMINISTRATIVE:

Board Officer Elections

- The Board discussed the officer elections.

MOTION: Nomination of Danny Dukes to be reelected as Chairman of the Board of Directors of Cherokee Charter Academy, Inc. made by Dr. Bob Durham and seconded by Nate Cochran. Motion was approved unanimously. (3-0, 1 abstention-Danny Dukes)

MOTION: Nomination of Nate Cochran to remain as Vice-Chairman of the Board of Directors of Cherokee Charter Academy, Inc. made by Mitch Crowe and seconded by Dr. Bob Durham. Motion was approved unanimously. (3-0, 1 abstention-Nate Cochran)

MOTION: Nominaion of Mitch Crowe for Treasurer of the Board of Directors of Cherokee Charter Academy, Inc. made by Nate Cochran and seconded by Danny Dukes, Motion was approved unanimously. (3-0, 1 abstention-Mitch Crowe)

II. CSUSA REPORT

Principal Report

- Principal Wallis repored out to the board that enrollment is currently at 667, laptops are scheduled to arrive within the week and be distributed to students.
- Parent surveys currently in process for choice for face to face or mobile online learning choice. Mrs. Wallis also reported on FED Lunch Program approval and partnership with Overcome Church for food distribution.

III. FINANCIALS

- The Board discussed the FY20 Audit Engagement with Mauldin & Jenkins and continuing the engagement.

MOTION: Motion was made by Mitch Crowe and seconded by Nate Cochran to renew Audit Engagement with Mauldin & Jenkins for FY20 review. Motion was approved unanimously.

August Financial Review

- Penny Walcott reviewed the August 2020 Financials.
- The board discussed teacher salaries increases beginning the Oct. 16th pay period and will be retroactive back to July. Chair Dukes requested a special withholding so teachers aren't penalized with additional taxes due to retro pay. Ms. Walcott will review.
- Ms. Walcott also reviewed the expenses and the board discussed the anticipated variances within the line items.

MOTION: Motion was made by Nate Cochran and seconded by Mitch Crowe to approve the August 20220 Financial Review. Motion was approved unanimously.

FY21 Budget Review

- The school is continuing to follow month to month expenditures as per the Executive Order.
- The board reviewed the budget and requested to increase the budgeted amount for legal fees to \$45,000.

MOTION: Motion was made by Nate Cochran and seconded by Mitch Crowe to increase the budgeted amount for Legal Fees to \$45,000 for the FY21 Budget for Cherokee Charter Academy, Inc. Motion was approved unanimously.

- The board discussed the current enrollment and the budgeted enrollment for the FY21 Budget for Cherokee Charter Academy.

MOTION: Motion was made by Nate Cochran and seconded by Mitch Crowe to accept and increase the enrollment budget for FY21 to 660 for Cherokee Charter Academy. Motion was approved unanimously.

- The Board reviewed other aspects of the budget including staffing, food expenses, taxes, and benefits
- The Board called for Public Comment regarding the Budget:
- There were no public comments for the FY21 Budget Review as there were no members of the public present.

MOTION: Motion was made by Dr. Bob Durham and seconded by Nate Cochran to approve the FY21 Budget for Cherokee Charter Academy, as presented. Motion was approved unanimously.

IV. OLD BUSINESS

- Chair Dukes reminded the board to access the SCSC Governance Training Links previously sent out to the board. Chair Dukes advised that he would send out the training links to those members that needed the link.

V. NEW BUSINESS

- The Board reviewed current staffing with Principal Wallis. The Board reviewed the new hire list. New Hires are: Eva Driver and Payton Zimineck.

MOTION: Motion was made by Nate Cochran and seconded by Mitch Crowe to approve the personnel new hire list for Cherokee Charter Academy, as presented. Motion was approved unanimously.

VI. PUBLIC COMMENTS

- The Board called for public comments. There were no public comments.

VII. EXECUTIVE SESSION

MOTION: Motion was made by Nate Cochran and seconded by Mitch Crowe to enter into Executive Session. Motion was approved unanimously.

VIII. ADJOURNMENT

MOTION: Motion was made by Nate Cochran and seconded Dr. Bob Durham to adjourn the September 28, 2020 Cherokee Charter Academy, Inc. board meeting. Motion was approved unanimously.



Danny Dukes, Chairman

November 17, 2020

Date: _____