

# MEETING MINUTES

**Name of Foundation:** Cherokee Charter Academy, Inc.

**Board Meeting:** March 25, 2019

**School(s):** Cherokee Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
March 26, 2019	4:19 p.m.	5:12 p.m.	April 22, 2019	4 p.m.	Rita Weaver
<b>Meeting Location:</b>					
2126 Sixes Road, Canton Georgia 30114					

<b>Attended by:</b>	
<b>Board Members:</b> Danny Dukes, Chairman Nate Cochran, Vice Chairman Mary Jo Dukes, Director	<b>Other Attendees:</b> April Wallis, Principal, CCA Rita Weaver, Board Governance Manager, CSUSA Eric Lewis, State Director Tamiaka McGibbon, Finance, CSUSA Rob Fortson, Board Attorney Members of the Public

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 4:19 p.m. with a Call to Order by Board Chairman, Danny Dukes. Roll call was taken and quorum established.

### **I. ADMINISTRATIVE**

**MOTION:** Motion was made by Mary Jo Dukes, Director and seconded by Nate Cochran, Vice-Chairman, to approve the minutes of the February 25, 2019 Cherokee Charter Academy Inc. board meeting. Motion was approved unanimously (3-0).

### **II. CSUSA REPORTS**

- Principal, April Wallis, reviewed the recent events at the school which included a STEM Lab update, the planning and planting of the garden, and prepping for Georgia Milestones testing.
- Principal Wallis reviewed the current Enrollment numbers, as well as seats committed and new applications for the 19/20 school year. The board and the Principal discussed the various local partnerships that were available that could impact enrollment such as

Daycare/PreK facilities, local apartment complex being constructed, and HOA Facebook groups that would help increase enrollment.

### III. FINANCIALS

- Tamieka McGibbon, Finance, CSUSA, presented the school's January financial results. Rita Weaver discussed the vendor contracts variance in Food Service and the processes put into place in order to keep the Food Services line item on track with the budget. The board also discussed areas for additional points in the SCSC Performance Framework. The Board Chair requested an overview of the RFP process that CSUSA has for visibility for the board. The Board discussed the various initiatives that the Georgia legislature has been discussing and that they are fully funding the QBE rate for schools for the upcoming school year.

**MOTION: Motion was made by Mary Jo Dukes, and seconded by Nate Cochran, to approve the financial report, as presented. Motion was approved unanimously (3-0).**

### IV. OLD BUSINESS

- The board discussed the May meeting date reschedule. The board decided to amend the board to change the May meeting to May 23<sup>rd</sup> at 4p.

**MOTION: Motion was made by Mary Jo Dukes, and seconded by Nate Cochran to move the May 27<sup>th</sup> meeting to May 23<sup>rd</sup> at 4pm, as discussed. Motion was approved unanimously. (3-0)**

### V. NEW BUSINESS

- The board reviewed the 2019-20 School Year Calendars, as presented.

**MOTION: Motion was made by Nate Cochran, and seconded by Mary Jo Dukes, to approve the SCSC Audit Response letter, as presented. Motion was approved unanimously (3-0).**

- The board reviewed potential board member's resume for board membership consideration.

### VI. PUBLIC COMMENTS

- There were no public comments.

### VII. ADJOURNMENT

**MOTION: Motion was made by Mary Jo Dukes, and seconded by Nate Cochran, to adjourn the Cherokee Charter Academy Inc. board meeting. Motion was approved by (3-0).**

Nate Cochran  
Vice Chair and Secretary  
Date: \_\_\_\_\_