

# MEETING MINUTES

**Name of Foundation:** Georgia Charter Education Foundation, Inc.

**Board Meeting:** Cherokee Charter Academy Inc.

**School(s):** Cherokee Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
June 11, 2018	10:15 a.m.	11:38 a.m.	July 9, 2018	11 a.m.	Jennifer Gerdis
<b>Meeting Location:</b>					
2126 Sixes Road, Canton Georgia 30114					

<b>Attended by:</b>	
<b>Board Members:</b> Danny Dukes, Chair Mary Jo Dukes, Director Kim Cochran, Director	<b>Other Attendees:</b> April Wallis, Principal, CCA Rita Weaver, Board Governance Manager, CSUSA Lisanne Morton, Finance, CSUSA Krsto Simicevic, Finance, CSUSA Alan Sun, McGuire Woods Lauren Greer, Board Attorney, McGuire Woods James Benson, Mauldin & Jenkins Kristi O'Neal, SOA, CCA
<b>Absent:</b> Susan Imrie, Director Josh Fuder, Director	

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 10:15 a.m. with a Call to Order by Board Chair, Danny Dukes. Roll call was taken and quorum established.

### **I. ADMINISTRATIVE**

**MOTION:** Motion was made by Mary Jo Dukes, Director and seconded by Kim Cochran, Director, to approve the minutes of the May 7th, 2018 Cherokee Charter Academy Inc. meeting. Motion was approved unanimously (3-0).

- Election of officers and election of directors are deferred until July meeting.
- Board Director, Danny Dukes, discussed conflict of interest policy.

**MOTION:** Motion was made by Kim Cochran, Director and seconded by Mary Jo Dukes, Director, to approve the conflict of interest policy. Motion was approved unanimously (3-0).

## II. NEW BUSINESS

- A change was made in the agenda to move NEW BUSINESS to the beginning of the meeting.
- Alan Sun, attorney with McGuire Woods, discussed the sublease letter of intent for a property in Kennesaw. A discussion ensued.

**MOTION: Motion was made by Kim Cochran, Director and seconded by Mary Jo Dukes, Director, to approve board chair Danny Dukes execution of the sublease letter of intent, once finalized. Motion was approved unanimously (3-0).**

## III. CSUSA REPORTS

- Principal, April Wallis, discussed preliminary Milestone scores. Results are showing an improvement from last year. Final results will be given mid-July.
- Principal, April Wallis, shared that CCA has offered 4 instructional positions. Director, Kim Cochran, inquired about the process of hiring throughout the school year. It was agreed upon from the board to have Principal, April Wallis, vet and hire employees and then inform the board afterwards.
- Principal, April Wallis, shared that CCA will be implementing EIP program for grades Kindergarten through 3<sup>rd</sup> grade. A robust discussion followed regarding the benefits of the EIP program.
- Amendment to the FY 18/19 school calendar was discussed by Principal, April Wallis.

**MOTION: Motion was made by Mary Jo Dukes, Director, to approve amendment to FY 18/19 school year calendar and seconded by Director, Kim Cochran. Motion was approved unanimously (3-0).**

## IV. FINANCIAL

- James Benson, Mauldin & Jenkins, discussed Mauldin Jenkins Engagement Letter.

**MOTION: Motion was made by Kim Cochran, Director, and seconded by Mary Jo Dukes, Director, to accept and execute the Mauldin Jenkins Engagement Letter with Cherokee Charter Academy, Inc. Motion was approved unanimously (3-0).**

- Lianne Morton, CSUSA Finances, discussed financial report from April 2018.

**MOTION: Motion was made by Mary Jo Dukes, Director, and seconded by Kim Cochran, Director, to approve April's finances. Motion was approved unanimously (3-0).**

- Principal, April Wallis, discussed the FY19 budget with the needs of CCA. A robust discussion followed.

**MOTION: Motion was made by Mary Jo Dukes, Director, to approve FY19 budget and seconded by Director, Kim Cochran. Motion was approved unanimously (3-0).**

## V. OLD BUSINESS

- A discussion ensued regarding teacher contract. Principal, April Wallis, requested that teacher contracts contain the initial pay increase that teachers receive. Rita Weaver, Board Governance Manager, stated that CSUSA would attempt to have that process followed.

**MOTION: Motion was made by Mary Jo Dukes, Director, to approve teacher contract and seconded by Director, Kim Cochran. Motion was approved unanimously (3-0).**

**VI. NEW BUSINESS**

- Board Chairman, Danny Dukes, introduced a potential new board member, Nate Cochran. A discussion followed on adding a new member.

**MOTION: Motion was made by Mary Jo Dukes, Director, nominating Nate Cochran to be added to the Cherokee Charter Academy Inc. board and seconded by Director, Kim Cochran. Motion was approved unanimously (3-0).**

**VII. PUBLIC COMMENTS**

- No public comment

**VIII. ADJOURNMENT**

**MOTION: Motion was made by Kim Cochran, Director, and seconded by Mary Jo Dukes, Director, to adjourn the Cherokee Charter Academy Inc. board meeting. Motion was approved by (3-0).**

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Danny Dukes, Board Chairman

Date: \_\_\_\_\_