

MEETING MINUTES

Name of Foundation: Cherokee Charter Academy, Inc.

School(s): Cherokee Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 1, 2020	11:08 AM	12:40 PM	June 29, 2020	11 AM	Trista Trump

Meeting Location:

Pursuant to OCGA 50-14-1(g) due to the emergency conditions (CDC's [recommendation](#) to avoid social gatherings of more than 10 people) Cherokee Charter Academy, Inc. Board Meeting was conducted via the teleconference.

Teleconference Number: 1-800-747-5150 access 2838590

Attended by:

Board Members:

Danny Dukes, Chair
Nate Cochran, Vice Chair
Mary Jo Dukes, Director
Mitchell Crowe, Finance Rep.
Dr. Bob Durham, Director

Other Attendees:

April Wallis, Principal, CCA
Rob Fortson, Board Attorney
Teresa Brown, NEI
Lesa Hamilton, Finance, SUSAs
Andrew Shayhan, State Director
Penny Wilcott, Finance, CSUSA
Richard Garcia, CFO CSUSA
Steve Hernandez, Assistant Controller, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:13am with a Call to Order by Chairman Danny Dukes. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

- Board Member, Quenton Thomas submitted his resignation effective May 29, 2020 to Chair Dukes.
- The Board reviewed the April 27, 2020 Board Meeting Minutes.

MOTION: Motion was made by Mary Jo Dukes and seconded by Nate Cochran to approve the Cherokee Charter Academy, Inc. board meeting minutes from April 27, 2020, as presented. Motion was approved unanimously. (5-0)

II. CSUSA REPORT Principal Report

- Principal Wallis reported the school year has officially ended. They had an 8th grade parade and end of the year celebrations. We still have about 200 bags left of student belongings that have not been picked up.
- Meeting to discuss the new school year reopening was held on June 1st. Currently, there are 657 students registered for the 2021 school year. Enrollment may go up due to the flexible options available for the next school year.
- April Wallis will be meeting with our marketing director to get the word out on what we are planning.
- The first day of school for the 2020-21 school year is August 3, 2020

III. FINANCIALS

- Penny Walcott reviewed the April 30, 2020 financials.
- Facilities grant- not sure how money will be spent at this time.
- Mitch Crowe thanked Penny and her team for having more current financial reports.

MOTION: Motion was made by Dr. Bob Durham and seconded by Mitch Crowe to accept the April 2020 Financial Review for Cherokee Charter Academy, as presented. Motion was approved unanimously.

IV. OLD BUSINESS

- The shelter in place is now for 65 and older and people with health issues.
- State of emergency extended until July 12, 2020

PPP Loan Update

- Chair Dukes is looking for options on a money market account for the PPP loan with a company named CABBAGE.
- June 5, 2020 is the deadline to provide expenses to qualify for loan forgiveness.

Financial Policy

- The board reviewed the Cash Receipts policy pursuant to the SCSC findings and has adjusted the policy needs to be adjusted.

MOTION: Motion was made by Nate Cochran and seconded by Mary Jo Dukes to approve the amendment to the Cash Receipts and Finance Policy, as presented. Motion was approved unanimously.

V. NEW BUSINESS

- The board discussed approving monthly spend for the FY21 Budget until the Board can meet in person.
- The Board amended the 20-21 Board meeting calendar by moving the July 27, 2020 meeting to June 29, 2020 and not having a meeting in July. The Board anticipates being able to meet in August and approve the full budget at that time.

MOTION: Motion was made by Nate Cochran and seconded by Mary Jo Dukes to amend the 2020-21 Board meeting calendar, as discussed. Motion was approved unanimously.

MOTION: Motion was made by Nate Cochran to enter Executive Session seconded by Mary Jo Dukes. Motion was approved unanimously.

VI. PUBLIC COMMENTS

- There were no public comments.

VII. ADJOURNMENT

MOTION: Motion was made by Nate Cochran, and seconded by Mary Jo Dukes to adjourn the June 1, 2020, Cherokee Charter Academy, Inc. board meeting. Motion was approved unanimously.



Danny Dukes, Chairman

Date: June 29, 2020