

MEETING MINUTES

Name of Foundation: Cherokee Charter Academy, Inc.
School(s): Cherokee Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting. This meeting was held virtually and in person due to continuing emergency conditions involving public safety due to COVID in accordance with OCGA 50-14-1(g).

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
July 27, 2021	2:02 PM	3:10 PM	August 23,2021	11:00AM	Allison Hage
Meeting Location:					
2126 Sixes Road, Canton Georgia 30114 Meeting was in-person and over ZOOM conference call due to COVID.					

Attended by:	
Board Members: Danny Dukes, Chair Mitchell Crowe, Treasurer Dr. Bob Durham Nate Cochran, Vice Chair Absent	Other Attendees: April Wallis, Principal, CCA Rob Fortson, Board Attorney Lesa Hamilton, Finance, CSUSA Reagan Hage, Director Finance and Operations, NEI Christine Locrotondo, Manager FP@A, CSUSA Claire Maloney, Public Attendee, SCSC

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 2:02pm with a Call to Order by Chair Danny Dukes. Roll call was taken, and quorum established.

I. Administrative

Approval of the May 24, 2021 board meeting minutes

MOTION: MOTION WAS MADE BY NATE COCHRAN AND SECONDED BY BOB DURHAM TO APPROVE MAY MEETING MINUTES. MOTION WAS APPROVED UNANIMOUSLY.

II. CSUSA Reports

Principal's Report

- Principal Wallis announced the teachers will start back on Friday and school will be ready Monday morning
- Cherokee Charter Academy's building floors should be completed today (Tuesday, July 27th) so teachers can move back into classrooms

- Meet and greet with families will be Thursday, July 29th and first day of school on Monday, August 2nd
- Teachers have called every child on their roster this week to get a better idea of our enrollment so there will be no surprises
 - Some families have moved
 - Currently sitting at 727
 - Will continue to get applications (typically 10 within first week)
- Sports program will be starting up in MS which will hopefully boost enrollment
- CCA's focus this year is, "We Can, We Will, #bettertogether"
- Dan Moorner, the new Assistant Principal, has a marketing background and is helping with a fresh look to the school

III. Financials

Monthly Financial Review

- Financials with Christine Locrotondo
 - Fund balance is a deficit
 - Chair Danny Dukes questioned when does the church term lease end?
 - There is no anticipation of them leaving anytime soon
 - Chair Danny Dukes questioned the status of the Georgia Governor's Retention Bonus
 - The money has not been received from the government, but it is expected to hit before the end of the Fiscal Year
 - Christine offered the chance for additional questions at the end of the reading of the financials.
 - Chair Danny Dukes asked how sure are we that the projections are accurate?
 - Christine Locotondo responded that we are fairly comfortable that the projections are accurate to date.
 - Chair Danny Dukes questioned approving the financials as the board stated it believes the financials to be grossly understated.
 - Chair Danny Dukes wants to postpone financials
 - Reagan Hage stated that the ESP would make sure the June financials reflect accurately

MOTION: MOTION WAS MADE TO POSTPONE FINANCIALS BY NATE COCHRAN AND SECONDED BY DR. BOB DURHAM UNTIL JUNE FINANCIALS ARE REFLECTED ACCURATELY. MOTION WAS APPROVED UNANIMOUSLY.

FY22 Budget Review

- Reagan Hage drew attention to the proposal from CEO Jonathan Hage to reduce CSUSA's compensation for fiscal year to help CCA flourish
- Target enrollment is 735
- Georgia calculates FTE (Full Time Equivalent) on 3 period rolling average
- Reagan informed the board of the changes to the staffing matrix
 - Chair Danny Dukes questioned what is the merit increase?
 - 2% for all staff
- Taxes and benefits
- Professional services
 - Outside staff development will be grant funded
 - \$1,700 will be out of operating
 - Professional fees are a grant allocation
- Vendor services

- Medical supplies funded by American Rescue Plan
- Instructional services
 - Textbooks covered by American Rescue Plan
 - Instructional license partially grants funded
- Other services
- Fixed expenses
 - Increases across the network
 - We shop our insurance
 - \$24,000 to be paid in insurance based upon 35% increase
 - Property and liability insurance have increased
 - Dr. Bob Durham asked, “Can we ask the state to give us why the coverages for commercial have increased under consideration those claims should have gone down significantly? I think it is appropriate the insurance industry tell us why.”
- Capital expenditures
 - Computer hardware grant funded
 - FF&E purchase cafeteria tables, enrollment growth, and lamination
 - Net change in \$0 as per board request

- No comments from the public

MOTION: MOTION WAS MADE BY DR. BOB DURHAM TO ADOPT THE PROPOSED FY22 BUDGET AS PRESENTED IN THE BOARD PACKET, INCLUDING THE ATTACHED LETTER FROM JONATHAN HAGE, FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS DENIED (1-3).

MOTION: MOTION WAS MADE BY NATE COCHRAN AND SECONDED BY MITCH CROWE TO ADOPT THE PROPOSED FY22 BUDGET AS PRESENTED IN THE BOARD PACKET, EXCLUDING THE ATTACHED LETTER FROM JONATHAN HAGE, FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED (3-1).

- Reagan Hage announced that CSUSA does not accept the fee reduction but accepts the budget being approved.

IV. Old Business

- None

V. New Business

CHER school year 2021-22 board meeting dates

- No questions posed by the board.

MOTION: MOTION WAS MADE BY DR. BOB DURHAM AND SECONDED BY NATE COCHRAN TO APPROVE THE PROPOSED FY22 SCHOOL BOARD MEETING DATES CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

VI. Public Comments

MOTION: MOTION WAS MADE BY NATE COCHRAN AND SECONDED BY DR. BOB DURHAM TO MOVE ON FROM PUBLIC COMMENTS IN FRONT OF EXECUTIVE SESSION. MOTION WAS APPROVED UNANIMOUSLY.

- Public comments were opened. Chair Danny Dukes heard no questions.

Executive Session – Real Estate & Personnel

MOTION: MOTION WAS MADE BY NATE COCHRAN AND SECONDED BY MITCH CROWE TO ADD PERSONNEL TO THE EXECUTIVE SESSION AGENDA. MOTION WAS APPROVED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY MITCH CROWE AND SECONDED BY NATE COCHRAN TO ENTER INTO EXECUTIVE SESSION AT 2:52PM TO DISCUSS REAL ESTATE AND PERSONNEL. MOTION WAS APPROVED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY NATE COCHRAN AND SECONDED BY DR BOB DURHAM TO END THE EXECUTIVE SESSION AT 3:06PM. MOTION WAS APPROVED UNANIMOUSLY.

- New Hires:
 - Dan Moorer – Assistant Principal
 - Austin DePratto – Counselor
 - Ashley Woodall – Kindergarten
 - Robert Miceli – 2nd Grade
 - Jessica Edwards – Middle School
 - Heather Garrett – Middle School
 - Jeff Prys – Middle School
 - Melissa Wright – Middle School
 - Debbie Long – Special Ed
 - Carrie Dolecki - Para
 - Lacy Dunn - Para
 - Pam Roosa – Instructional Aide

MOTION: MOTION WAS MADE BY DR. BOB DURHAM AND SECONDED BY NATE COCHRAN TO APPROVE PERSONNEL HIRING. MOTION WAS APPROVED UNANIMOUSLY.

Real estate

- Larry Singleton quote approval

MOTION: MOTION WAS MADE BY BOB DURHAM AND SECONDED BY NATE COCHRAN TO APPROVE HIRING OF LARRY SINGLETON FOR APPRAISAL. MOTION WAS APPROVED UNANIMOUSLY.

Handbook Updates

- Handbook update
 - Dr. Bob Durham comments the handbook is well done

MOTION: MOTION WAS MADE BY BOB DURHAM AND SECONDED BY MITCH CROWE TO APPROVE STAFF AND STUDENT HANDBOOKS. MOTION WAS APPROVED UNANIMOUSLY.

SCSC Board Training

- Board discussed SCSC Board Training proposal that would be sent to the State Charter Schools Commission

VII. Adjournment

**MOTION: MOTION WAS MADE BY NATE COCHRAN AND SECONDED BY MITCH CROWE TO ADJOURN.
MOTION WAS APPROVED UNANIMOUSLY.**



Danny Dukes, Chairman

Date: 10/25/21