### **MEETING MINUTES**

## Name of Foundation:Cherokee Charter Academy, Inc.School(s):Cherokee Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 27, 2020	11:08 AM	11:51 AM	February 24, 2020	11 AM	Trista Trump
Meeting Location:					
2126 Sixes Road, Ca	nton Georgia	30114			

Attended by:				
Board Members:	Other Attendees:			
Danny Dukes, Chair	April Wallis, Principal, CCA			
Nate Cochran, Vice Chair	Rob , Board Attorney			
Mary Jo Dukes, Director	Penny Wilcott, Finance, CSUSA			
Quentin M. Thomas, Director	Bonnie Hester, Deputy State Director, GA			
Mitchell Crowe, Finance Rep.	Rita Weaver, Sr. Board Manager, CSUSA			
Dr. Bob Durham, Director	Lesa Hamilton, Finance, CSUSA			
	Andrew Shahan, State Director			

### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:08am with a Call to Order by Chairman Danny Dukes. Roll call was taken, and quorum established.

### I. ADMINISTRATIVE

MOTION: Motion was made by Nate Cochran, and seconded by Quentin Thomas to approve the minutes of the November 1, 2019 Cherokee Charter Academy Inc. meeting, as presented. Motion was approved unanimously. (6-0)

### II. CSUSA REPORT

### Principal Report

• Principal Wallis updated the Board on Enrollment which included recommitment, current enrollment, marketing/Facebook activies, and upcoming enrollment sessions.

- Boosterthon finished up last Friday and we are at 10,000 raised. The donating link will be staying open until the end of this week to try and raise more funds.
- School choice week has started, We are doing tours at anytime this week without having to be scheduled.
- Kindergarten open house is next week and we just finished our Middle School open house last week.

### III. FINANCIALS

• Penny Walcott reviewed the November 2019 Financials for Cherokee Charter Academy, Inc. including the State Charter School Commision pro forma for Financial Framework Results. The discussed the variances in meals, before and after care, Utilities and Insurance. Penny will research the Alltell Invoice and the Natural Gas Invoice.

# MOTION: Motion was made by Nate Cochran and seconded by Mary Jo Dukes to accept the November 2019 Financial Review for Cherokee Charter Academy, as presented. Motion was approved unanimously.

### IV. OLD BUSINESS

• The Board discussed the upcoming SCSC Governance Training in Athens, GA and Nate Cochran and Dr. Bob Durham advised that they can not attend. The Chair asked Board Attorney Rob Fortson to send alternatives for the Annual Required Training and Mr. Fortson will send out to the board.

### V. NEW BUSINESS

• The Board discussed planning a Strategic Planning Session in March after the board meeting. Currently, the board is scheduled to meet on March 24, 2020. The Board discussed moving the March Board meeting to March 30<sup>th</sup> in order to be able to accommodate the Strategic Planning Session immediately afterwards.

### MOTION: Motion was made by Nate Cochran, and seconded by Quentin Thomas to move March Board Meeting to March 30, 2020. Motion was approved unanimously

• The board discussed the Georgia Charter School Association membership and the value it adds to assist the school. Cherokee Charter Academy's membership expired and the dues have increased.

## MOTION: Motion was made by Nate Cochran and seconded by Dr. Bob Durham to approve joining the Georgia Charter School Association and pay the dues as invoices. Motion was approved unanimously.

### VI. PUBLIC COMMENTS

• There were no Public Comments

### VII. ADJOURNMENT

MOTION: Motion was made by Mary Jo Dukes, and seconded by Dr. Bob Durham to adjourn the January 27, 2020 Cherokee Charter Academy, Inc. board meeting. Motion was approved unanimously.

Danny Dukes, Chairman 02/28/2020

Date: \_\_\_ \_\_\_\_\_