

MEETING MINUTES

Name of Foundation: Cherokee Charter Academy, Inc.
Board Meeting: January 29, 2018

School(s): Cherokee Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 29, 2018	10:04 a.m.	10:50 a.m.	February 28, 2018	10:00 a.m.	Jennifer Gerdis
Meeting Location:					
2126 Sixes Road, Canton Georgia 30114					

Attended by:	
Board Members: Danny Dukes, Chair Kim Cochran, Director Josh Fuder, Director Mary Jo Dukes, Director Susan Imrie, Director	Other Attendees: April Wallis, Principal, CCA Rita Weaver, Board Governance Manager, CSUSA Lisane Morton, Finance, CSUSA Rob Fortson, Board Attorney, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 10:04 a.m. with a Call to Order by Board Chair, Danny Dukes. Roll call was taken and quorum established.

I. ADMINISTRATIVE

- Approval of January 29, 2018 Minutes.

MOTION: Motion was made by Mary Jo Dukes, Director and seconded by Susan Imrie, Director to approve the minutes of the January 29, 2018, Cherokee Charter Academy Inc. meeting. Motion was approved unanimously (5-0).

II. CSUSA REPORTS

PRINCIPAL'S REPORT

- Principal, April Wallis, discussed the results of CCA's parent survey, highlights included participation rate as well as the positive in most categories. A discussion followed comparing 2016/2017-year results to current schools with similar outcomes. Areas of growth were identified and discussed, including CCA's homework policy and the impact of that to the survey results. Principal Wallis explained in detail the grading process of CCA.

(Cherokee Charter Academy, Inc.)

- Principal, April Wallis, discussed enrollment. Recommit window closed Friday 26 2018 and open enrollment will continue through February. Currently CCA is looking strong for 2018-2019 enrollment numbers.

PROFESSIONAL QUALIFICATIONS POLICY

- Principal, April Wallis, discussed CCA's policy for teacher professional certification. Title two requires LEA's to adopt a professional certification policy. Board members read over CCA's proposed policy. Board Attorney, Rob Fortson, discussed how he would like to make some semantical edits.

MOTION: Motion was made by Kim Cochran, Director and seconded by Susan Imrie, Director, to approval CCA's Professional Qualifications Policy, subject to Board Attorney, Rob Fortson editing the verbiage. Motion was approved unanimously (5-0).

III. FINANCIALS

- Lisanne Morton, Financial, CSUSA discussed December 2017 financials. The board reviewed and discussed the presentation. The board reviewed the dashboard draft that the Commission recommended using as a part of the board oversight process. Danny Dukes requested the dashboard be implemented at the February board meeting.
- Danny Dukes commended the CSUSA finance team on their diligence and hard work and noted that the Commission commended the financial oversight that the board and its ESP provides.

MOTION: Motion was made by Mary Jo Dukes, Director and seconded by Josh Fuder, Director, to approve the December 2017 financial report for Cherokee Charter Academy. Motion was approved unanimously (5-0).

IV. OLD BUSINESS

- Board Chair, Danny Dukes, plans to meet with a potential new board member and will submit her resume for board review.
- Board Chair, Danny Dukes, discussed CCA's renewal updated. Everything was submitted to Georgia Charter State Charter School Commission on January 22, 2018. The Commission's timeline is to issue recommendations on February 7th, 2018 and approvals at their February 28th, 2018 Commission meeting.

V. NEW BUSINESS

- Board Attorney, Rob Fortson, reviewed the management agreement between CSUSA and CCA, Inc. Mr. Fortson reviewed specific language that the Commission required as well as other pertinent sections of the management agreement. CCA Inc. will be the employer of record for the employees of Cherokee Charter Academy.

MOTION: Motion was made by Mary Jo Dukes, Director and seconded by Josh Fuder, Director, to authorize board to execute and accept the management agreement between Cherokee Charter Academy, Inc. and CSUSA, with some minor edits by the board attorney, Rob Fortson. Motion was approved unanimously (5-0).

VI. Public comment

- There were no public comments.

VII. ADJOURNMENT

MOTION: Motion was made by Kim Cochran, Director, and seconded by Mary Jo Dukes, Director to adjourn the Cherokee Charter Academy Inc. board meeting. Motion was approved by (5-0).

Danny Dukes, Chairman

Date: _____