

# MEETING MINUTES

Name of Foundation: Cherokee Charter Academy, Inc.  
School(s): Cherokee Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
April 27, 2020	11:13 AM	12:38 PM	June 1, 2020	11 AM	Trista Trump

## Meeting Location:

Pursuant to OCGA 50-14-1(g) due to the emergency conditions (CDC's [recommendation](#) to avoid social gatherings of more than 10 people) Cherokee Charter Academy, Inc. Board Meeting was conducted via the teleconference.

Teleconference Number: 1-800-747-5150 access 2838590

## Attended by:

### Board Members:

Danny Dukes, Chair  
Nate Cochran, Vice Chair  
Mary Jo Dukes, Director  
Quentin M. Thomas, Director  
Mitchell Crowe, Finance Rep.

**Absent:** Dr. Bob Durham, Director

### Other Attendees:

April Wallis, Principal, CCA  
Rob Fortson, Board Attorney  
Teresa Brown, NEI  
Lesa Hamilton, Finance, CSUSA  
Andrew Shayhan, State Director  
Penny Wilcott, Finance, CSUSA

## CALL TO ORDER

Pursuant to public notice, the meeting commenced at 11:13am with a Call to Order by Chairman Danny Dukes. Roll call was taken, and quorum established.

### I. ADMINISTRATIVE

**MOTION: Motion was made by Mary Jo Dukes and seconded by Quentin Thomas to table the meeting minutes so appropriate corrections can be made. Motion was approved unanimously. (5-0, 1 absent).**

### II. CSUSA REPORT

#### Principal Report

- Principal Wallis updated the board on the ongoing online learning instruction and continuing to ensure that the student and parent engagement continues.

- Enrollment information sessions are being conducted online. Chairman Dukes asked Board Attorney Rob Fortson to follow up on a proposed CSUSA charter school in Kennesaw.
- The board reviewed the Remote Learning Plan for Cherokee Charter Academy and requested that the NEI Logo be removed from the document.

**MOTION: Motion was made by Nate Cochran and seconded by Mitchell Crowe to adopt and accept the Remote Learning Plan as Policy for Cherokee Charter Academy with the discussed edits. Motion was approved unanimously.**

- April Wallis is recommending that our last day of school follows the county and ends on May 8th. This means no new instructing will take place. Students who are behind or need extra help can continue to receive help from teachers. Teachers will continue to do zoom meeting with students to offer tutoring. May 20th all work would be turned in and May 22nd would then end the school year. Summer Plans will be implemented to mitigate Summer Slide.
- Danny Dukes suggested making a reward system for students who work over the summer.
- April Wallis is also recommending we follow county school and not have Q4 count against a student negatively.

**MOTION: Motion was made by Nate Cochran, and seconded by Mary Jo Dukes to adopt April Wallis recommendation. Motion was approved unanimously.**

### **III. FINANCIALS**

- Penny Walcott reviewed the January 2020 Financials for Cherokee Charter Academy, Inc., which included line item reviews of all categories. The board discussed the financials and requested current financials rather than two months in arrears. The board discussed this and Ms. Walcott said she would see if this is possible.
- Chair Dukes discussed the State not approving funding and the budget until possibly June 11<sup>th</sup>. and discussed the options allowed by the GADOE which are to wait until two public meetings are possible or a month to month spending review. The board discussed and decided on a month to month review, with current financials, if possible.

**MOTION: Motion was made by Mitchell Crowe and seconded by Quenton Thomas to accept the February 2020 Financial Review for Cherokee Charter Academy, and to do a Month to month budget review beginning in July. Motion was approved unanimously.**

**MOTION: Motion was made by Nate Cochran and seconded by Mary Jo Dukes to amend the agenda to include Covid 19 Update and Cares Act Funding. Motion was approved unanimously.**

### **IV. OLD BUSINESS**

- There was no Old Business.

### **V. NEW BUSINESS**

May meeting date

- The board discussed the May meeting date and chose June 1<sup>st</sup> at 11 am to be the May meeting date.

COVID19 Update and Cares Act Funding

- The board discussed the COVID19 Outbreak and status in Georgia as well as the legislation passed by Federal Government to include the Payroll Protection Program ("PPP").

**MOTION: Motion was made by Nate Cochran, and seconded by Mitchell Crowe to apply for the PPP loan under the Cares Act for Cherokee Charter Academy. Motion was approved unanimously.**

2020-2021 Calendar School

- The board reviewed the 2020-2021 School Calendar for Cherokee Charter Academy and asked that CSUSA Holiday be edited to say Labor Day.
- The Chair asked that the December dates be edited to show that 26-31<sup>st</sup> of December add a line to show the school will be closed to students and only 12 month employees are to report.

**MOTION: Motion was made by Nate Cochran, and seconded by Mary Jo Dukes to approve and accept the 2020-2021 School Year Calendar for Cherokee Charter Academy School, as edited. Motion was approved unanimously.**

**VI. PUBLIC COMMENTS**

- There were no public comments.

**VII. ADJOURNMENT**

**MOTION: Motion was made by Nate Cochran, and seconded by Mary Jo Dukes to adjourn the April 27, 2020 Cherokee Charter Academy, Inc. board meeting. Motion was approved unanimously.**



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Danny Dukes, Chairman

Date: May 29, 2020