

MEETING MINUTES

Name of Foundation: Cherokee Charter Academy, Inc.
School(s): Cherokee Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
September 25, 2023	4:00 PM	4:03 PM	October 23, 2023	4:00 PM	Holly Vaughn
Meeting Location:					
2126 Sixes Road, Canton Georgia 30114					

Attended by:	
Board Members: Dr. Bob Durham, Chair Conrad Quagliaroli, Vice Chair Lynne Saunders, Treasurer Mark Johnson, Director Sean Kaufman, Director	Other Attendees: Rob Fortson, Board Attorney Reagan Hage, Director Finance and Operations, NEI Lesla Hamilton, Finance Christine Locrotondo, CSUSA Finance Sandy Shedenhelm, Director of Curriculum and Instructional Design, NEI Corbet Wilson, Senior Vice President of Educational Accountability and Strategy, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 4:00 PM with a Call to Order by Chairman Dr. Bob Durham. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

II. ADMINISTRATIVE

- APPROVAL OF THE AUGUST 21, 2023 BOARD MEETING MINUTES

MOTION: MOTION WAS MADE BY CONRAD QUAGLIAROLI AND SECONDED BY MARK JOHNSON TO APPROVE THE AUGUST 21, 2023 MEETING MINUTES FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

- **APPROVAL OF THE AUGUST 25, 2023 BOARD MEETING MINUTES**

MOTION: MOTION WAS MADE BY SEAN KAUFMAN AND SECONDED BY CONRAD QUAGLIAROLI TO APPROVE THE AUGUST 25, 2023 MEETING MINUTES FOR CHEROKEE CHARTER ACADEMY, INC. WITH THE EDITS DISCUSSED. MOTION WAS APPROVED UNANIMOUSLY.

III. CSUSA REPORTS

- **MONTHLY SCHOOL UPDATE**
- Enrollment is growing
- Fall diagnostics are available – Returning students are scoring higher than our new students in both reading and math. Third and Sixth grade are being targeted for reading to build scores. Vocabulary will also be an area for support.
- Adrienne Wilcoxson will be sending out weekly marketing updates to the board.
- The school has been placed on probation with the SCSC along with 2 other schools. We need to present an action plan for corrective action.
- Regan Hage spoke about the withheld funds budget and a refund for PD & Academic Development. It will be built into the budget along with Sandy Shedenhelm and April Wallis and discussed at the next meeting.
- The board will meet to approve the packet of material for the commission.

MOTION: MOTION WAS MADE BY LYNNE SAUNDERS AND SECONDED BY SEAN KAUFMAN TO CALL A BOARD MEETING ON OCTOBER 10, 2023 TO APPROVE THE PACKET OF MATERIAL TO BE PRESENTED TO THE STATE CHARTER COMMISSION FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY

IV. FINANCIALS

- **MONTHLY FINANCIAL REPORT**
- All teachers will be receiving the \$2000 raise from Governor Kemp. These will be reflected in next month's financials.
- Low enrollment numbers are affecting the budget.

MOTION: MOTION WAS MADE BY SEAN KAUFMAN AND SECONDED BY MARK JOHNSON TO APPROVE THE FINANCIAL REVIEW FOR CHEROKEE CHARTER ACADEMY, INC, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.

V. OLD BUSINESS

- **NONE**

VI. NEW BUSINESS

- **AMEND AGANDA TO INCLUDE OFFICER ELECTIONS**

MOTION: MOTION WAS MADE BY DR. BOB DURHAM AND SECONDED BY SEAN KAUFMAN TO AMEND THE AGENDA TO INCLUDE OFFICER ELECTIONS FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

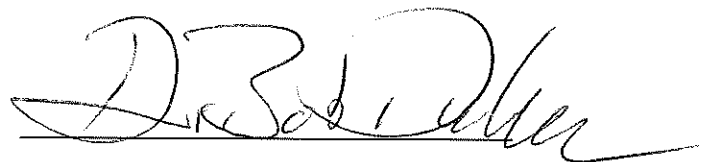
- **OFFICER ELECTIONS**

MOTION: MOTION WAS MADE BY CONRAD QUAGLIAROLI AND SECONDED BY SEAN KAUFMAN TO APPOINT LYNNE SAUDERS AS TREASURER OF THE BOARD FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

MOTION: MOTION WAS MADE BY DR. BOB DURHAM AND SECONDED BY CONRAD QUAGLIAROLI TO APPOINT SEAN KAUFMAN AS DIRECTOR OF LIASON WITH PRINCIPALS OF CCA OF THE BOARD FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

VII. ADJOURNMENT

MOTION: MOTION WAS MADE BY CONRAD QUAGLIAROLI AND SECONDED BY SEAN KAUFMAN TO ADJOURN THE SEPTEMBER 25, 2023 CHEROKEE CHARTER ACADEMY, INC. BOARD MEETING. MOTION WAS APPROVED UNANIMOUSLY AT 4:55 PM.



Dr. Bob Durham, Board Chair

Date: 09/23/2023