

MEETING MINUTES

Name of Foundation: Cherokee Charter Academy, Inc.
School(s): Cherokee Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
August 25, 2023	10:00 AM	10:32 AM	September 25, 2023	4:00 PM	Holly Vaughn
Meeting Location:					
2126 Sixes Road, Canton Georgia 30114					

Attended by:	
<p>Board Members: Dr. Bob Durham, Chair Conrad Quagliaroli, Vice Chair Mark Johnson, Director Sean Kaufman, Director</p>	<p>Other Attendees: Rob Fortson, Board Attorney Reagan Hage, Director Finance and Operations, NEI Lesa Hamilton, Finance Sandy Shedenhelm, Director of Curriculum and Instructional Design, NEI Lynne Saunders, Prospective Board Member</p>

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 10:00 AM with a Call to Order by Chairman Dr. Bob Durham. Roll call was taken, and quorum established.

Chairman Durham briefly thanked Dorene McShea for her years of service to Cherokee Charter Academy and to the community. Chairman Durham accepted Dorene's resignation.

I. PUBLIC COMMENTS

II. NEW BOARD MEMBER VOTE

MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY CONRAD QUAGLIAROLI TO NOMINATE LYNNE SAUNDERS TO THE BOARD FOR CHEROKEE CHARTER ACADEMY, INC. BOARD. MOTION WAS APPROVED UNANIMOUSLY.

III. ADMINISTRATIVE

- **APPROVAL OF THE JULY 24, 2023 BOARD MEETING MINUTES**

MOTION: MOTION WAS MADE BY CONRAD QUAGLIAROLI AND SECONDED BY SEAN KAUFMAN TO APPROVE THE JULY 24, 2023 MEETING MINUTES FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

IV. CSUSA REPORTS

- On September 1, 2023 board members from the state charter schools commission (SCSC), and staff members of the SCSC will visit Cherokee Charter Academy for the renewal of the charter visit.
- Charter Schools USA is celebrating their 25th anniversary and cordially invited all members of the Cherokee Charter Inc. board to attend November 8-10, 2023.

V. FINANCIALS

- **MONTHLY FINANCIAL REPORT**
 - Director Saunders posed a question around deficit spending and deficit budgeting
 - Reagan Hage answered all questions posed

MOTION: MOTION WAS MADE BY LYNNE SAUNDERS AND SECONDED BY SEAN KAUFMAN TO APPROVE THE FINANCIAL REVIEW FOR CHEROKEE CHARTER ACADEMY, INC, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.

- There was a brief discussion about the \$2000 pay increase that the state passed and included in the school's QBE funding
- The board expressed a desire to find a way to pay out the entire pay bump to CSUSA and acknowledged that CSUSA would have to approve the additional unbudgeted expense
- Reagan Hage informed the board he would work to get the request approved and would follow up on the request in the next board meeting

VI. OLD BUSINESS

- **NONE**

VII. NEW BUSINESS

- **APPROVAL OF 2023-24 STAFF HANDBOOK**

MOTION: MOTION WAS MADE BY CONRAD QUAGLIAROLI AND SECONDED BY LYNNE SAUNDERS TO APPROVE THE 2023-24 STAFF HANDBOOK FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

VIII. ADJOURNMENT

MOTION: MOTION WAS MADE BY SEAN KAUFMAN AND SECONDED BY CONRAD QUAGLIAROLI TO ADJOURN THE AUGUST 25, 2023 CHEROKEE CHARTER ACADEMY, INC. BOARD MEETING. MOTION WAS APPROVED UNANIMOUSLY AT 10:32 AM.

A handwritten signature in black ink, appearing to read "Dr. Bob Durham", written over a horizontal line.

Dr. Bob Durham, Board Chair

Date: 08-27-2023