

# MEETING MINUTES

**Name of Foundation:** Cherokee Charter Academy, Inc.  
**School(s):** Cherokee Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting. This meeting was held virtually and in person due to continuing emergency condiditons involving public safety due to COVID in accordance with OCGA 50-14-1(g).*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
February 27, 2023	4:00 PM	4:52 PM	March 27, 2023	4:00 PM	Holly Vaughn
<b>Meeting Location:</b>					
2126 Sixes Road, Canton Georgia 30114 <b>Meeting was in-person and over ZOOM conference call due to COVID.</b>					

<b>Attended by:</b>	
<p><b>Board Members:</b>            Dr. Bob Durham, Chair            Dorene McShea, Director            Mark Johnson, Director</p>	<p><b>Other Attendees:</b>            Rob Fortson, Board Attorney            Reagan Hage, Director Finance and Operations, NEI            Christine Locrotondo, CSUSA Finance            Lesa Hamilton, CSUSA Finance            Sherry Hage, CEO, NEI            Sandy Shedenhelm, Director of Curriculum and Instructional Design, NEI            Rebecca Dinda, Educational Consultant            Katherine Ring, Teacher            Cynthia Carter, Instructional Coach            Angela Gulin, Teacher</p>

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 4:00 PM with a Call to Order by Chairman Dr. Bob Durham. Roll call was taken, and quorum established.

**MOTION: MOTION WAS MADE BY DR. BOB DURHAM AND SECONDED BY DORENE MCSHEA TO APPROVE MARK JOHNSON AS A MEMBER OF THE BOARD FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

**I. ADMINISTRATIVE**

**APPROVAL OF THE JANUARY 23, 2023 BOARD MEETING MINUTES**

**MOTION: MOTION WAS MADE BY DR. BOB DURHAM AND SECONDED BY MARK JOHNSON TO APPROVE JANUARY 23, 2023 MEETING MINUTES FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

**II. CSUSA REPORT**

**MONTHLY SCHOOL UPDATE**

- The school will have someone on site each week from NEI to support the staff and have meetings with the Administration team to make plans to continue progress.
- Continuing to work on our 5 priorities for the rest of the year (1) Effective Tier 1 Instruction in all classrooms (2) Student Ownership of Learning (3) Targeted Support for Tier 2 students during Tiger Time (4) Extended Learning Day Opportunities (5) Partnering with Parents.
- It has been noticed that parents are not showing as much support Instructionally since Covid.
- Cherokee Charter has been offering free tutoring to students both the first and second semester. For the week of February 6<sup>th</sup> 340 students were invited and 149 participated. This is 44% of those invited. For the week of February 13<sup>th</sup> 340 students were invited and 147 participated. This is 43% of those invited.
- As a school we are now using Mastery Connect. This is a program that shows real time data to regroup the students to be able to master a skill.
- We will continue with these updates to show the progress of our students.

**III. FINANCIALS**

**MONTHLY FINANCIAL REVIEW**

- Reagan Hage reviewed the January 2023 unaudited Financials for Cherokee Charter Academy, Inc.

**MOTION: MOTION WAS MADE BY DORENE MCSHEA AND SECONDED BY MARK JOHNSON TO APPROVE THE FINANCIAL REVIEW FOR CHEROKEE CHARTER ACADEMY, INC, AS PRESENTED. MOTION WAS APPROVED UNANIMOUSLY.**

**IV. OLD BUSINESS**

- None

**V. NEW BUSINESS**

**2023-24 SCHOOL CALENDAR APPROVAL**

**MOTION: MOTION WAS MADE BY DORENE MCSHEA AND SECONDED BY MARK JOHNSON TO APPROVE THE SCHOOL CALENDAR FOR THE 2023-2024 SCHOOL YEAR FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

**MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY DR. BOB DURHAM TO ADDRESS A QUESTION FROM DORENE MCSHEA REGARDING GOOD FRIDAY FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

**MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY DORENE MCSHEA TO TABLE THE APPROVED CALENDAR UNTIL NEXT MONTH TO EVALUATE IF THE BOARD CAN FIND ANOTHER INSTRUCTIONAL DAY TO COMPENSATE FOR HAVING GOOD FRIDAY OFF NEXT SCHOOL YEAR FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

**MONITORING CORRECTIVE ACTION POLICY APPROVAL**

**MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY DORENE MCSHEA TO APPROVE THE EARLY INTERVENTION PROGRAM (EIP) PLAN FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

**MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY DORENE MCSHEA TO APPROVE THE FINANCIAL PURCHASING THRESHOLDS POLICY FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

**MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY DORENE MCSHEA TO APPROVE THE SPECIAL EDUCATION POLICY AND PROCEDURE MANUAL FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

**VI: PUBLIC COMMENTS**

- None

**VII: ADJOURNMENT**

**MOTION: MOTION WAS MADE BY DORENE MCSHEA AND SECONDED BY MARK JOHNSON TO ADJOURN THE FEBRUARY 27, 2023 CHEROKEE CHARTER ACADEMY, INC. BOARD MEETING. MOTION WAS APPROVED UNANIMOUSLY AT 4:52 PM.**

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Dr. Bob Durham, Board Chair

Date: \_\_\_\_\_