

MEETING MINUTES

Name of Foundation: Cherokee Charter Academy, Inc.
School(s): Cherokee Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 22, 2024	4:00 PM	4:58 PM	February 26, 2024	4:00 PM	Holly Vaughn
Meeting Location:					
2126 Sixes Road, Canton Georgia 30114					

Attended by:	
Board Members: Dr. Bob Durham, Chair Conrad Quagliaroli, Vice Chair Lynne Saunders, Treasurer Mark Johnson, Director Sean Kaufman, Director	Other Attendees: Reagan Hage, Director Finance and Operations, NEI Christine Locrotondo, CSUSA Finance Sandy Shedenhelm, Director of Curriculum and Instructional Design, NEI Teresa Ellison, Director of School Support Rob Fortson, Board Attorney Lisa Garey, CSUSA Senior Accounting Analyst

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 4:00 PM with a Call to Order by Chairman Dr. Bob Durham. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- None.

II. ADMINISTRATIVE

- Approval of the October 23, 2023 Minutes

MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY CONRAD QUAGLIAROLI TO APPROVE THE OCTOBER 23, 2023 MINUTES FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

III. CSUSA REPORTS

- For the first time in over a decade we have a green academic rating. This is proof our plans for growing our students academically is working
- 593 is current enrollment. The decline in enrollment came from the report of CCA being placed on probation.
- Kindergarten Open House was this past weekend. We had several families attend.
- Next year our school will be classically inspired for grades K-5
- There will be a push for communication with families to encourage engagement and volunteering. We will also be working on overall communication and looking for ways to personally contact families.
- Some were very upset with consolidating 3rd grade to three classrooms instead of 4. A letter was sent home along with an email but some feel we should have made personal phone calls. It was agreed that the extra step of personal phone calls would have helped to make the transition smoother. The administration team will be notified for future situations.

IV. FINANCIALS

- Monthly Financial Report

MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY SEAN KAUFMAN TO APPROVE THE FINANCIAL REVIEW FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

V. OLD BUSINESS

- Board Training Discussion
- All members have a 6 hour online course to complete by April 1, 2024. This can be done at their pace.

VI. NEW BUSINESS

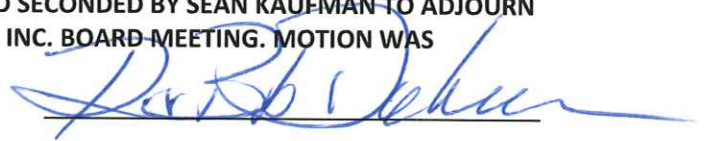
- Cherokee Annual Findings Report Discussion
- This is due February 20, 2024
- There are 7 actions to be corrected.

MOTION: MOTION WAS MADE BY DR. BOB DURHAM AND SECONDED BY CONRAD QUAGLIAROLI TO APPOINT MARK JOHNSON TO REVIEW AND APPROVE THE CHEROKEE ANNUAL FINDINGS REPORT FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.

- Cherokee Charter Renewal Discussion

VII. ADJOURNMENT

MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY SEAN KAUFMAN TO ADJOURN THE JANUARY 22, 2024 CHEROKEE CHARTER ACADEMY, INC. BOARD MEETING. MOTION WAS APPROVED UNANIMOUSLY AT 4:58 PM.



Dr. Bob Durham, Board Chair

Date: March 25, 2024