

# MEETING MINUTES

**Name of Foundation:** Cherokee Charter Academy, Inc.  
**School(s):** Cherokee Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
October 23, 2023	4:04 PM	4:45 PM	January 22, 2024	4:00 PM	Holly Vaughn
<b>Meeting Location:</b>					
2126 Sixes Road, Canton Georgia 30114					

<b>Attended by:</b>	
<p><b>Board Members:</b>            Dr. Bob Durham, Chair            Conrad Quagliaroli, Vice Chair            Lynne Saunders, Treasurer            Mark Johnson, Director</p> <p><b>ABSENT:</b>            Sean Kaufman, Director</p>	<p><b>Other Attendees:</b>            Reagan Hage, Director Finance and Operations, NEI            Christine Locrotondo, CSUSA Finance            Corbet Wilson, Senior Vice President of Educational            Accountability and Strategy, CSUSA            Sandy Shedenhelm, Director of Curriculum and Instructional            Design, NEI            Teresa Ellison, Director of School Support            Mike Valdez, Lead Controller CSUSA            Cynthia Carter, Instructional Coach            Katherine Ring, Teacher            Abayomi Jones, Parent</p>

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 4:04 PM with a Call to Order by Chairman Dr. Bob Durham. Roll call was taken, and quorum established.

### **I. PUBLIC COMMENTS**

### **II. ADMINISTRATIVE**

- **Approval of the September 25, 2023 Minutes**

**MOTION: MOTION WAS MADE BY CONRAD QUAGLIAROLI AND SECONDED BY LYNNE SAUNDERS TO APPROVE THE SEPTEMBER 25, 2023 MINUTES FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

- Approval of the October 10, 2023 Minutes

**MOTION: MOTION WAS MADE BY LYNNE SAUNDERS AND SECONDED BY CONRAD QUAGLIAROLI TO APPROVE THE OCTOBER 10, 2023 MINUTES FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

### **III. CSUSA REPORTS**

- 614 is current enrollment.
- Reviewed the October, November and December school events. The Board members would like to participate in more events so they asked that Reagan get them a list of the events they can attend. He will work on that this week.
- Teresa Ellison was announced as the new Director of School Support for CCA. She has several years of educational experience and will be a great addition to the team.

### **IV. FINANCIALS**

- MONTHLY FINANCIAL REPORT
- Expenses are sticking to budget with the exception of the unbudgeted expense for the pay increase for teachers from Governor Kemp.

**MOTION: MOTION WAS MADE BY LYNNE SAUNDERS AND SECONDED BY CONRAD QUAGLIAROLI TO APPROVE THE FINANCIAL REVIEW FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

- ANNUAL AUDIT DISCUSSION
- There were no material weaknesses, deficiencies or compliance issues.
- It should be finalized by the end of the week and will be reviewed with Mark Johnson to verify the audit.

**MOTION: MOTION WAS MADE BY CONRAD QUAGLIAROLI AND SECONDED BY LYNNE SAUNDERS TO APPROVE THE DRAFT AUDIT AND AUTHORIZE MARK JOHNSON AND LYNNE SAUNDERS TO REVIEW AND APPROVE THE FINAL AUDIT WITH ANY APPROVED CHANGES FOR CHEROKEE CHARTER ACADEMY, INC. MOTION WAS APPROVED UNANIMOUSLY.**

### **V. OLD BUSINESS**

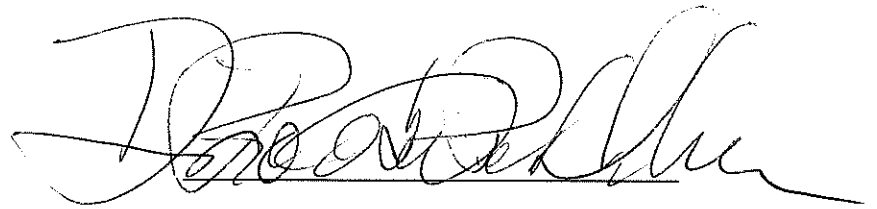
- NONE

### **VI. NEW BUSINESS**

- BOARD TRAINING DISCUSSION
- There needs to be a calendar for the board to keep track of training needed.
- Reagan will reach out to get a day set up for training or find out what options there are for online training.
- Dr. Bob Durham is sure he took the training this past year and requested that his certificates are looked into.

**VII. ADJOURNMENT**

**MOTION: MOTION WAS MADE BY MARK JOHNSON AND SECONDED BY LYNNE SAUNDERS TO ADJOURN THE OCTOBER 23, 2023 CHEROKEE CHARTER ACADEMY, INC. BOARD MEETING. MOTION WAS APPROVED UNANIMOUSLY AT 4:45 PM.**

A large, stylized handwritten signature in black ink, appearing to read 'Bob Durham', written over a horizontal line.

Dr. Bob Durham, Board Chair

Date: 1/22/24